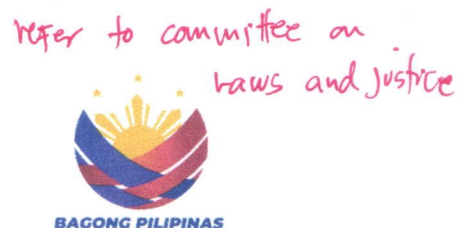


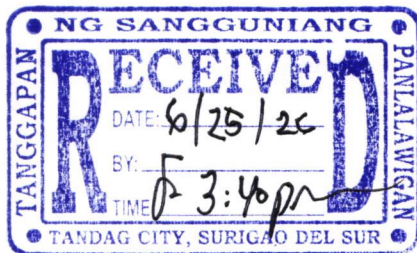


Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
TANDAG CITY

Office of the Governor



SUBJECT: 2ND INDORSEMENT LETTER DATED JUNE 10, 2026 REGARDING EXECUTIVE ORDER NOS. 2605-023A, 2604-022A, 2606-027 AND 2606-026 SERIES OF 2026 ISSUED BY HON. ALGERICO H. IRIZARI



3rd Indorsement
June 24, 2026



Respectfully indorsed to **Mr. Edgar G. Perez, II, J.D., Secretary to the Sangguniang Panlalawigan**, this Province, the herein basic communication from Hon. Algerico H. Irizari, Mayor of Lanuza, this province, for its concurrence, pursuant to **Article 59, paragraph (b) (1) of the Implementing Rules and Regulations of Local Government Code**, which provides that executive issuances requiring legislative concurrence shall be submitted to the Sangguniang Panlalawigan for appropriate action.



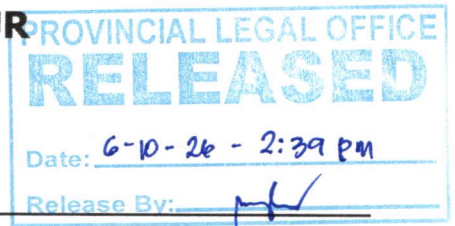
PROVINCE OF SURIGAO DEL SUR
Office of the Secretary to the Sangguniang Panlalawigan
Tel. No.: 086-2115832
Email: ossp@surigaodelsur.gov.ph
OSSP-26-06002

MANUEL O. ALAMEDA, SR.
Acting Provincial Governor



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
TANDAG

Provincial Legal Office



2nd Indorsement

June 10, 2026



Respectfully returned to **HON. MANUEL O. ALAMEDA**, Acting Governor of this Province, is the herein 1st Indorsement dated June 9, 2026, pertaining to Executive Orders Nos. 2605-023A, 2604-022A, 2606-027, 2606-026 series of 2026 issued by **HON. ALGERICO H. IRIZARI, M.D.**, Mayor of Lanuza, which was furnished to the Governor pursuant to Sections 30 and 444(b)(1)(xii) of the Local Government Code.

After a careful review of Executive Orders Nos. 2605-023A, 2604-022A, 2606-027, 2606-026 series of 2026, the undersigned finds that said executive orders were issued within the powers granted by law to the mayor and is in conformity with existing ordinances. Accordingly, upon approval by the Governor, this finding shall be immediately forwarded to the Sangguniang Panlalawigan for concurrence, pursuant to Article 59(1) of the Implementing Rules and Regulations of R.A. 7160.

Recommending approval:

ATTY. LIMUEL L. AUZA
Provincial Legal Officer

Approved:

HON. MANUEL O. ALAMEDA
Acting Governor



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
TANDAG CITY



Office of the Governor

SUBJECT: LETTER DATED MAY 19, 2026, TRANSMITTING EXECUTIVE ORDERS NOS. 2026-023A, 2026-022A, 2026-027, AND 2026-026, ALL SERIES OF 2026

1st Indorsement

June 9, 2026

RELEASED
PGO-SURIGAO DEL SUR
SIGNATURE OVER PRINTED NAME
CONTROL NO: DATE: 6-10-26 TIME: 8:07 AM

Respectfully indorsed to **Atty. Limuel L. Auza, Provincial Legal Officer**, the herein access to information request form from Hon. Algerico H. Irizari, M.D., Municipal Mayor, Municipal Government of Lanuza, for your appropriate action.

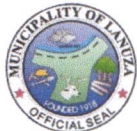
MANUEL O. ALAMEDA, SR.
Acting Provincial Governor

For the Governor:

JOHN VINCENT C. PIMENTEL
Provincial Administrator

PROVINCIAL LEGAL OFFICE
RECEIVED
DATE: 06-10-26
TIME: 1:45
BY: *[Signature]*
PROVINCE OF SURIGAO DEL SUR

PGO RECORDS/MVP/cha



EXECUTIVE ORDER NO. 2605-0234
Series of 2026

**AN EXECUTIVE ORDER ORGANIZING THE INFRASTRUCTURE AUDIT TEAM OF THE
MUNICIPALITY OF LANUZA, SURIGAO DEL SUR**

WHEREAS, Section 16 of the Local Government Code provides that every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance and those which are essential to the promotion of the general welfare;

WHEREAS, Republic Act No. 10121 mandates the establishment of Local Disaster Risk Reduction and Management Office in every province, city, municipality and barangay to direct, develop, implement and coordinate disaster risk management programs within their respective jurisdictions;

WHEREAS, DILG Memorandum Circular No. 2011-47 provides the mandatory inspection of local government infrastructure project and public building for their strength, rigidity, and resistance to wind and seismic loads;

WHEREAS, DILG Memorandum No. 2025-071 provides the policy guidelines enjoining local government units to implement the Infrastructure Audit Program. The same Circular encourages the establishment of an Infrastructure Audit Team;

NOW, THEREFORE I, ALGERICO H. IRIZARI, M.D, Municipal Mayor of Lanuza, Surigao del Sur by virtue of the powers vested in me by the law, do hereby organize the Infrastructure Audit Team as follows:

Section 1. Composition. The Infrastructure Audit Team shall be composed of the following:

Chairperson: **HON. ALGERICO H. IRIZARI, M.D**
Municipal Mayor

Vice Chairperson: **HON. RANULFO M. ARREZA**
SB Member
Chairperson of the Committee on Infrastructure

Members: **IAN LEMUEL B. FELIX, C.E**
Municipal Engineer/Building Official

ROLITO ANTONIO F. TRINIDAD, C.E
MPDC

ARTEMIO S. CINCO
MDRRMO

ENGR. JOSELITO E. RAMOS
MLGOO

ELSON D. ORILLANEDA
Executive Assistant

One (1) BDRRMC Representative

One (1) CSO Representative

One (1) BFP Representative

Section 2. Duties and Functions of Project Monitoring Committee. The Infrastructure Audit Team shall perform the following duties and functions:

1. Conduct an inventory of infrastructure within the LGU with given to LGU-owned and lifeline vertical infrastructure and gather necessary data for the prioritization assessment of the Infrastructure Audit. The DILG shall provide necessary inventory templates incorporating data for prioritization.
2. Conduct a prioritization assessment of the LGU-owned vertical infrastructure and lifeline vertical infrastructure using the harmonized Infrastructure Audit Tool Form-Prioritization of Public Buildings for Inspection.
3. Ensure the conduct of the Infrastructure Audit for priority infrastructures in accordance with the approved work plan.
4. Use the attached harmonized Infrastructure Audit Tool in conducting the actual audit.
5. Evaluate the Infrastructure Audit results and provide recommendations and actions based on the findings.
6. Ensure the integration of the recommendations in the LGU plans, programs and activities.
7. Submit a summary report of the Infrastructure Audit to the DILG Regional Office through the DILG Field Officer on the 5th day of the succeeding month, or the next working day if the 5th falls on a non-working day.

Section 3. Frequency of the Infrastructure Audit. The Infrastructure Audit Team shall conduct audit based on the following frequencies:

- **Every 5 years** - barangay hall/building, municipal hall/building, emergency command center, fire and police stations, power and communication related building
- **Every 3 years** - evacuation center, health facility, public market, public school, water utilities
- **Every year** – national or world cultural relics (church, museums)

However, design consultant may adjust inspection frequencies with proper justification, taking into account the scale and functional building facilities.

Furthermore, in the event of a major earthquake, the LGU shall conduct an immediate assessment to comply with the provisions of the Republic Act No. 10121 on disaster response.

Section 4. Technical Working Group (TWG), TWG shall be Composed of the following:

1. **Engr. Leonard Rey A. Ruaza**
Engineering Office
2. **Roka Unichu E. Camacho**
MDRRM Office
3. **Jeason T. Jusay**
Planning Office

Section 5. Duties and Function of Technical Working Group (TWG).

The TWG shall:

1. Assist the Infrastructure Audit Team in all its activities.
2. Provide specialized knowledge in Structural engineering, civil works, architecture and safety standards that the main committee may lack.
3. Assist in the actual Physical inspections, data gathering, and testing (e.g., strength, rigidity, resistance) required by DILG Memo Circular No. 2025-071
4. Assist in the analysis of data to evaluate if structures meet standards.
5. Assist in the preparation of the technical reports and recommendations for rehabilitation or repairs, as shown in the design audit guidelines from DPWH.

Section 6. Funding. The operation of the Infrastructure Audit Team shall be Provided with appropriate financial and logistical support, including instruments, apparatus, and service vehicles. The Local Disaster Risk Reduction and Management Fund (LDRRMF), particularly the 70% allocated for pre-disaster preparedness and risk reduction, may be used for the Infrastructure Audit Program's implementation.

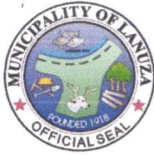
Section 7. Effectivity. This Executive Order shall take effect immediately.

Done this 4th day of the May, 2026 in Lanuza, Surigao del Sur.


ALGERICO H. IRIZARI, M.D
Municipal Mayor

NOTE:

BDRRMC Members/Representative – Preferable Barangay Kagawad handling the Committee on Disaster Risk Reduction and Management or Committee on Infrastructure.



Republic of the Philippines
Province of Surigao del Sur
MUNICIPALITY OF LANUZA



OFFICE OF THE MUNICIPAL MAYOR

THE PROVINCIAL GOVERNOR

Province of Surigao del Sur
Capitol Hills, Telaje
Tandag City

Sir,

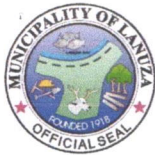
Respectfully submitting herewith, the EXECUTIVE ORDER NO. 2605-023A series of 2026 entitled "AN ORDER DESIGNATING THE MEMBERS OF THE MUNICIPAL "BANTAY ASIN TASK FORCE Team responsible for enforcing Republic Act 8172, or the ASIN Law" (Act for salt Iodization Nationwide)" for your review pursuant to Section 30 of the Republic Act 7160 otherwise known as Local Government Code of the Philippines of 1991.

This 19th day of May 2026.

Yours,


ALGERICO H. IRIZARI, M.D.
Municipal Mayor





Republic of the Philippines
Province of Surigao del Sur
MUNICIPALITY OF LANUZA



OFFICE OF THE MUNICIPAL MAYOR



THE PROVINCIAL GOVERNOR

Province of Surigao del Sur
Capitol Hills, Telaje
Tandag City

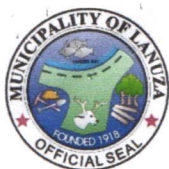
Sir,

Respectfully submitting herewith, the EXECUTIVE ORDER NO. 2604-022A series of 2026 entitled "AN EXECUTIVE ORDER RE-ORGANIZING THE MUNICIPAL NUTRITION COMMITTEE (MNC) OF THE MUNICIPALITY OF LANUZA, SURIGAO DEL SUR" for your review pursuant to Section 30 of the Republic Act 7160 otherwise known as Local Government Code of the Philippines of 1991.

This 19th day of May 2026.

Yours,


ALGERICO H. IRIZARI, M.D.
Municipal Mayor



Republic of the Philippines
Province of Surigao del Sur
MUNICIPALITY OF LANUZA

OFFICE OF THE MUNICIPAL MAYOR

Executive No. 2404-022A, series of 2026

“AN EXECUTIVE ORDER RE-ORGANIZING THE MUNICIPAL NUTRITION COMMITTEE (MNC) OF THE MUNICIPALITY OF LANUZA, SURIGAO DEL SUR”

WHEREAS, the Municipal Nutrition Committee (MNC) serves as the policy-making and coordinating body on nutrition programs and projects at the municipal level;

WHEREAS, pursuant to Presidential Decree No. 491, also known as the Nutrition Act of the Philippines, and the Philippine Plan of Action for Nutrition (PPAN), all Local Government Units (LGUs) are enjoined to create and maintain an active Municipal Nutrition Committee;

WHEREAS, in order to improve program coordination, strengthen multi-sectoral involvement, and ensure more effective delivery of nutrition and health-related services, there is a need to reorganize and update the composition of the Municipal Nutrition Committee of the Municipality of Lanuza;

NOW THEREFORE, I, ALGERICO H. IRIZARI, M.D, Municipal Mayor, of the municipality of Lanuza, Surigao del Sur, by the virtue and power vested in me by law, do hereby order and direct the following:

Section 1. Composition. The municipality of Lanuza reorganized composed of the following:

Chairperson:

HON. ALGERICO H. IRIZARI, M.D - Municipal Mayor

Vice-Chairperson:

HON. RED MAQUILING - Municipal Vice Mayor

Members:

- HON. CYRRA O. DARAY - SB on Health
- ROLITO ANTONIO F. TRINIDAD, C.E - MPDO
- RICHARD C. ORILLANEDA, ABE - Municipal Agriculturist
- LOLITA G. CIDRO, RSW - MSWDO
- JOSELITO RAMOS, C. E - MLGOO
- MELCHOR JOHN M. LARGO - MENRO
- GEMMALYNDA MONTENEGRO - Schools District Supervisor
- REDEL C. SALAZAR - Tribal Affairs Office
- ARTEMIO S. CINCO - MDRMO
- CHRISTINE JAZEL G. PANIS, M.D - Municipal Health officer
- MA. HANALEE R. CUBERO, RND - MNAO/POPCOM Des.
- HON. RANULFO M. ARREZA - ABC President
- HON. AARON OHAO - SK President
- ELEAZAR ORTUYO - NURSIHA President
- KIM HAROLD R. VETE - Azunal Runner's Club

Section 2. Duties and Functions. The Municipal Nutrition Committee shall have the following functions:

1. Formulate the Municipal Nutrition Action Plan (MNAP)
 - Coordinate the preparation of a multi-sectoral nutrition action plan aligned with the **Philippine Plan of Action for Nutrition (PPAN)** and the local development plans.
 - Integrate nutrition concerns into the **Municipal Development Plan, Annual Investment Plan, and Local Health and Nutrition Plans.**
2. Coordinate and Monitor the Implementation of Nutrition Programs
 - Ensure the effective implementation of nutrition-specific and nutrition-sensitive interventions by various departments and barangays.
 - Promote synergy among local offices (Health, Social Welfare, Agriculture, Education, etc.) in delivering nutrition services.
3. Mobilize Resources for Nutrition Programs
 - Advocate for and secure budget allocation for nutrition programs from the local government and other funding sources.
 - Encourage partnerships with NGOs, civic groups, and the private sector to support nutrition initiatives.
4. Supervise and Support Barangay Nutrition Committees (BNCs)
 - Provide technical assistance and guidance to Barangay Nutrition Committees.
 - Ensure that every barangay has a functional **Barangay Nutrition Committee** and **Barangay Nutrition Scholar (BNS).**

5. Conduct Nutrition Education and Advocacy

- Support and implement local nutrition education campaigns.
- Celebrate **Nutrition Month (July)** and other nutrition-related events to raise awareness.

6. Monitor and Evaluate Nutrition Program Performance

- Track progress using nutrition indicators (e.g., prevalence of malnutrition, underweight children, etc.).
- Conduct regular **Monitoring and Evaluation (M&E)** of program implementation.
- Submit reports to the **Provincial Nutrition Committee** and **National Nutrition Council**.

7. Recommend Policy Measures

- Propose local ordinances or resolutions that promote good nutrition (e.g., breastfeeding support, school feeding programs, food fortification).
- Identify gaps and recommend corrective actions or innovations.

8. Appoint and Supervise the Municipal Nutrition Action Officer (MNAO)

- Designate a qualified MNAO who will serve as the technical coordinator and secretariat of the MNC.
- Provide full support to the MNAO in executing duties.

9. Conduct Regular Meetings

- Hold meetings **at least quarterly** to review accomplishments, address issues, and plan upcoming activities.

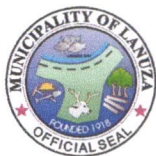
10. Promote Capacity Building

11. Facilitate training and development of MNC members, BNS, and other nutrition workers to improve knowledge and skills.

Section 3. Effectivity. This Executive Order shall take effect immediately and shall remain in full force unless revoked, rescinded, or amended.

DONE AND EXECUTED on this 6th day of April 2026 in the Municipality of Lanuza,


ALGERICO H. RIZARI, M.D.
Municipal Mayor



Republic of the Philippines
Province of Surigao del Sur
MUNICIPALITY OF LANUZA



OFFICE OF THE MUNICIPAL MAYOR

THE PROVINCIAL GOVERNOR

Province of Surigao del Sur
Capitol Hills, Telaje
Tandag City

Sir,

Respectfully submitting herewith, the EXECUTIVE ORDER NO. 2606-027 series of 2026 entitled **“AN EXECUTIVE ORDER DESIGNATING AN AGRICULTURAL AND BIOSYSTEMS ENGINEERING (ABE) FOCAL PERSON AND ALTERNATE ABE FOCAL PERSON FOR THE MUNICIPALITY OF LANUZA, SURIGAO DEL SUR, AND DEFINING THEIR FUNCTIONS AND RESPONSIBILITIES”** for your review pursuant to Section 30 of the Republic Act 7160 otherwise known as Local Government Code of the Philippines of 1991.

This 3rd day of June 2026.

Yours,

ALGERICO H. IRIZARI, M.D.

Municipal Mayor



Republic of the Philippines
Province of Surigao del Sur
MUNICIPALITY OF LANUZA

OFFICE OF THE MUNICIPAL MAYOR



EXECUTIVE ORDER NO. 2026-027
Series of 2026

AN EXECUTIVE ORDER DESIGNATING AN AGRICULTURAL AND BIOSYSTEMS ENGINEERING (ABE) FOCAL PERSON AND ALTERNATE ABE FOCAL PERSON FOR THE MUNICIPALITY OF LANUZA, SURIGAO DEL SUR, AND DEFINING THEIR FUNCTIONS AND RESPONSIBILITIES

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance and for the promotion of the general welfare;

WHEREAS, Section 17 of the same Code mandates local government units to deliver basic services and facilities related to agriculture, agricultural infrastructure, irrigation, post-harvest facilities, fishery services, and other support services essential to agricultural development;

WHEREAS, Republic Act No. 10915, otherwise known as the "Philippine Agricultural and Biosystems Engineering Act of 2016," recognizes the vital role of Agricultural and Biosystems Engineers in advancing agricultural modernization, sustainable rural development, environmental protection, and food security through engineering and technological interventions;

WHEREAS, Section 49 of Republic Act No. 8435, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA), and Section 29 of Republic Act No. 10601, otherwise known as the Agricultural and Fisheries Mechanization Law, mandate local government units to strengthen and establish Agricultural and Biosystems Engineering services in support of agricultural and fisheries modernization;

WHEREAS, the Department of Agriculture (DA), the Department of Budget and Management (DBM), the Civil Service Commission (CSC), and the Department of the Interior and Local Government (DILG) issued Joint Memorandum Circular No. 02, Series of 2020, prescribing the implementing guidelines for the strengthening and establishment of Agricultural and Biosystems Engineering Groups in Local Government Units;

WHEREAS, the Municipality of Lanuza recognizes the need to strengthen Agricultural and Biosystems Engineering services to support agricultural mechanization, irrigation development, post-harvest facilities, farm-to-market infrastructure, climate-resilient agriculture, environmental protection, and other agriculture-related programs and projects;

WHEREAS, there is currently no existing plantilla position or formally established Agricultural and Biosystems Engineering Unit in the Municipal Government of Lanuza, and there is a need to designate qualified personnel to serve as focal persons for Agricultural and Biosystems Engineering concerns pending the creation of appropriate positions and organizational structures in accordance with existing laws, rules, and regulations;

WHEREAS, ENGR. JONAS B. ANISLAG, ABE, and ENGR. ALVEN D. OBATAY, ABE, both Agricultural Technologists of the Municipal Government of Lanuza, possess the qualifications, competence, technical expertise, and professional experience necessary to assist in the implementation of Agricultural and Biosystems Engineering-related programs, projects, and activities of the Municipality;

NOW, THEREFORE, I, HON. ALGERICO H. IRIZARI, MD, Municipal Mayor of Lanuza, Surigao del Sur, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. DESIGNATION. ENGR. JONAS B. ANISLAG, ABE, Agricultural Technologist, is hereby designated as the Agricultural and Biosystems Engineering (ABE) Focal Person, while ENGR. ALVEN D. OBATAY, ABE, Agricultural Technologist, is hereby designated as the Alternate ABE Focal Person for the Municipality of Lanuza.

SECTION 2. FUNCTIONS AND RESPONSIBILITIES. The ABE Focal Person and Alternate ABE Focal Person shall perform the following functions and responsibilities:

- a. Provide technical assistance in the planning, design, implementation, operation, and maintenance of agricultural and fisheries infrastructure projects;
- b. Assist in the implementation and monitoring of agricultural mechanization, irrigation, post-harvest development, renewable energy systems, and climate-resilient agricultural technologies and projects;
- c. Conduct technical inspection, assessment, monitoring, and evaluation of agricultural engineering projects, agricultural machinery, equipment, and facilities;
- d. Assist in the preparation of technical specifications, programs of work, cost estimates, feasibility studies, project proposals, and other engineering-related documents;
- e. Coordinate with national government agencies, academic institutions, development partners, and other stakeholders in the implementation of Agricultural and Biosystems Engineering-related programs and activities;
- f. Maintain technical records, reports, inventories, and documentation related to Agricultural and Biosystems Engineering initiatives and projects;
- g. Assist in the formulation and implementation of policies, plans, and strategies related to agricultural engineering, mechanization, and infrastructure development; and
- h. Perform such other duties and functions as may be assigned by the Municipal Mayor or the Municipal Agriculturist consistent with existing laws, rules, and regulations.

The Alternate ABE Focal Person shall assist the ABE Focal Person in the performance of the foregoing duties and shall act in such capacity whenever the ABE Focal Person is unavailable or as may be directed by the Municipal Mayor.

SECTION 3. COORDINATION. The ABE Focal Person and Alternate ABE Focal Person shall work under the supervision of the Municipal Agriculturist and in close coordination with the Office of the Municipal Mayor, Office of the Municipal Engineer, Municipal Planning and Development Coordinator, Municipal Budget Office, Municipal Accounting Office, and other concerned offices and agencies.

SECTION 4. NON-CREATION OF POSITION. This designation shall not be construed as the creation of a new plantilla position, office, division, section, group, or unit. The designated personnel shall continue to perform the duties and responsibilities of their respective permanent positions and shall likewise perform the additional functions assigned to them under this Executive Order.

SECTION 5. FUTURE ORGANIZATIONAL DEVELOPMENT. Subject to applicable laws, rules, regulations, and availability of funds, the Municipal Government may establish the appropriate Agricultural and Biosystems Engineering position, office, group, or unit in accordance with Republic Act No. 10915, Joint Memorandum Circular No. 02, Series of 2020, and other related issuances.

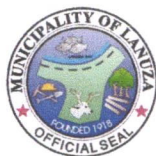
SECTION 6. ADMINISTRATIVE SUPPORT. All offices and personnel of the Municipal Government of Lanuza are hereby directed to extend full cooperation and support to the designated ABE Focal Person and Alternate ABE Focal Person in the performance of their duties and responsibilities.

SECTION 7. SEPARABILITY CLAUSE. If any provision of this Executive Order is declared invalid or unconstitutional, the remaining provisions not affected thereby shall continue to be in full force and effect.

SECTION 8. EFFECTIVITY. This Executive Order shall take effect immediately upon signing.

DONE in the Municipality of Lanuza, Province of Surigao del Sur, this 3rd day of June 2026.


HON. ALGERIO H. IRIZARI, MD
Municipal Mayor



Republic of the Philippines
Province of Surigao del Sur
MUNICIPALITY OF LANUZA



OFFICE OF THE MUNICIPAL MAYOR

THE PROVINCIAL GOVERNOR

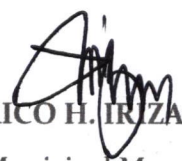
Province of Surigao del Sur
Capitol Hills, Telaje
Tandag City

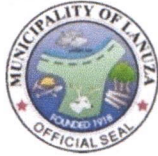
Sir,

Respectfully submitting herewith, the EXECUTIVE ORDER NO. 2606-026 series of 2026 entitled **"AN ORDER DESIGNATING MS. LEORALYN P. ANTONIANO, ADMINISTRATIVE AIDE II, AS MEMBER OF THE BIDS AND AWARDS COMMITTEE (BAC) SECRETARIAT OF THE MUNICIPAL GOVERNMENT OF LANUZA"** for your review pursuant to Section 30 of the Republic Act 7160 otherwise known as Local Government Code of the Philippines of 1991.

This 1st day of June 2026.

Yours,


ALGERICO H. IRIZARI, M.D.
Municipal Mayor



Republic of the Philippines
Province of Surigao del Sur
MUNICIPALITY OF LANUZA

OFFICE OF THE MUNICIPAL MAYOR



EXECUTIVE ORDER NO. 2606-026
Series of 2026

AN ORDER DESIGNATING MS. LEORALYN P. ANTONIANO, ADMINISTRATIVE AIDE II, AS MEMBER OF THE BIDS AND AWARDS COMMITTEE (BAC) SECRETARIAT OF THE MUNICIPAL GOVERNMENT OF LANUZA

WHEREAS, Republic Act No. 12009, otherwise known as the "New Government Procurement Act," revised Republic Act No. 9184 and institutionalized reforms to promote transparency, competitiveness, efficiency, accountability, sustainability, and professionalism in government procurement;

WHEREAS, Section 3 of Republic Act No. 12009 provides that all procurement activities of government agencies, including Local Government Units (LGUs), shall be governed by the principles of transparency, competitiveness, efficiency, proportionality, accountability, participatory procurement, sustainability, and professionalism;

WHEREAS, Article V of Republic Act No. 12009 establishes the Bids and Awards Committee (BAC) to undertake procurement functions in accordance with the law and its Implementing Rules and Regulations (IRR);

WHEREAS, Section 44.1 of the Implementing Rules and Regulations of Republic Act No. 12009 provides that there shall be a procurement unit, division, or office in each Procuring Entity which shall serve as Secretariat to the BAC and perform procurement-related functions as may be delegated by the Head of the Procuring Entity (HoPE);

WHEREAS, Section 44.2 of the IRR of Republic Act No. 12009 further provides that pending the creation or in the absence of a procurement unit, an ad hoc BAC Secretariat may be designated by the Head of the Procuring Entity;

WHEREAS, Section 44.3 of the IRR of Republic Act No. 12009 enumerates the functions and responsibilities of the BAC Secretariat, including providing administrative support to the BAC and Technical Working Group (TWG), preparation of minutes and resolutions, custody of procurement records, posting and publication of procurement opportunities, monitoring procurement activities, and acting as central channel of communication for procurement matters;

WHEREAS, there is a need to strengthen the procurement operations of the Municipal Government of Lanuza and ensure efficient and lawful implementation of procurement activities consistent with Republic Act No. 12009 and its IRR;

WHEREAS, a vacancy exists in the membership of the BAC Secretariat due to the resignation of one of its members, thereby necessitating the designation of a qualified personnel to ensure the continuous and effective discharge of the functions and responsibilities of the BAC Secretariat;

WHEREAS, Ms. Leoralyn P. Antoniano, Administrative Aide II, possesses the competence, integrity, and capability necessary to assist in the discharge of the functions of the BAC Secretariat;

NOW, THEREFORE, I, ALGERICO H. IRIZARI, MD, Municipal Mayor of Lanuza, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. DESIGNATION. Ms. Leoralyn P. Antoniano, Administrative Aide II, is hereby designated as MEMBER OF THE BIDS AND AWARDS COMMITTEE (BAC) SECRETARIAT of the Municipal Government of Lanuza effective immediately upon issuance of this Executive Order.

SECTION 2. DUTIES AND RESPONSIBILITIES. As member of the BAC Secretariat, Ms. Antoniano shall perform the duties and responsibilities provided under Republic Act No. 12009 and its Implementing Rules and Regulations, including but not limited to the following:

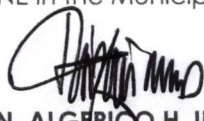
- a. Provide administrative and technical support to the BAC and TWG;
- b. Assist in organizing BAC meetings, conferences, and procurement activities;
- c. Assist in the preparation and safekeeping of BAC minutes, resolutions, and procurement records;
- d. Assist in the posting and publication of procurement opportunities and notices;
- e. Monitor procurement activities and maintain procurement documentation;
- f. Assist in the preparation and consolidation of procurement reports and plans; and
- g. Perform such other procurement-related functions as may be assigned by the BAC Chairperson or the Head of the Procuring Entity.

SECTION 3. COMPLIANCE WITH PROCUREMENT LAWS. The designated BAC Secretariat member shall strictly observe and comply with the provisions of Republic Act No. 12009, its IRR, Government Procurement Policy Board (GPPB) issuances, Commission on Audit (COA) rules, and all other applicable laws, rules, and regulations.

SECTION 4. ADMINISTRATIVE SUPPORT. All offices and personnel of the Municipal Government of Lanuza are hereby directed to extend full cooperation and support to the BAC Secretariat in the performance of its duties and functions.

SECTION 5. EFFECTIVITY. This Executive Order shall take effect immediately upon signing and shall remain in force unless sooner revoked or modified.

DONE in the Municipality of Lanuza, Province of Surigao del Sur, this 1st day of June 2026.


HON. ALGERICO H. IRIZARI, MD
Municipal Mayor

Cc: HRMO
BAC Office
COA